

Summary of the MHC Program Assessment Cycle

The MHC program engages in a yearly and three-year assessment cycle. Student data is collected each semester and reviewed by the MHC program faculty and staff once a year for areas needing modification or improvement. Once every three years, the MHC Program Assessment Committee, an interdisciplinary group of faculty and staff including the Academic Dean, convene to review this aggregate data, analyze it for trends, report the findings, and recommend modifications based on these findings. The faculty and staff then go about making the necessary improvements based on this feedback.

Annual MHC Program Assessment Results, Program Changes, and Modifications Recommended

The MHC program faculty and staff conduct an annual review of the data collected throughout the year, and at key program transition points. This team also reviews any relevant changes in State of Texas licensing laws and certification requirements for professional counselors, and/or key updates within the professional field of counseling locally and nationally.

The team generates recommendations to MHC program faculty and staff regarding individual students, courses, curricular modifications, program policies, procedures, clinical practicum and internship sites, etc. The team might also generate recommendations to other Seminary of the Southwest departments such as admissions, enrollment, institutional advancement, financial aid, or the office of the Registrar and Director of Assessment. Certain modifications require approval by one of two administrative committees: 1) the SSW Academic Affairs committee, or 2) the SSW Faculty and Administrative Committee. Policy changes, significant procedural changes, and changes requiring notification and/or approval by accrediting bodies must be proposed and approved by one or both of these committees before changes can be implemented.

Third-Year MHC Program Assessment Results, Program Changes, and Modifications Recommended

Every three years, the MCH Program Assessment Committee convenes for three meetings to review aggregate data from the past three academic years. This interdisciplinary committee is comprised of representatives from various degree programs of the Seminary of the Southwest including the Academic Dean. Each three-year review generates recommendations that are then forwarded to appropriate department, whether it be recruiting, admissions, enrollment, institutional advancement, financial aid, registrar, or MHC program faculty and staff. Certain modifications require approval by one of two administrative committees: 1) the SSW Academic Affairs committee, or 2) the SSW Faculty and Administrative Committee. Policy changes, significant procedural changes, and changes requiring notification and/or approval by accrediting bodies must be proposed and approved by one or both of these committees before changes can be implemented.

Reporting of Results from Annual/Third-Year MHC Program Assessments

Results from the MHC Program Assessments are posted to MHC Program Assessment webpage in the form of an annual report. The MHC Program Assessment webpage is linked to the MHC Program webpage on the Seminary of the Southwest website. This webpage contains links to the Annual Clinical Mental Health Counseling Degree Program Assessment Report which is updated annually and provides a summary of data points collected throughout a student's program of study, the means by which the data was collected, the assessment measures utilized, the means by which data was analyzed and utilized for curriculum and program improvement/modification, and subsequent program modifications along with any other substantial program changes. This webpage also includes information regarding the Clinical Mental Health Counseling Degree Program graduates such as the number of graduates for the past academic year, pass rates on credentialing examinations, degree completion rates, and job placement rates for graduates.