

Summary of the MHC Program Assessment Cycle

The MHC program engages in a semi-annual (Fall and Spring semester), yearly and three-year assessment cycle. Student data is collected each semester and reviewed by the MHC program faculty and staff twice a year for areas needing modification or improvement. Annually, the MHC Program Assessment Committee convenes to analyze data from the previous academic year for areas needing modification, and generate a report to the public. Once every three years, the MHC Program Assessment Committee includes an interdisciplinary team of faculty, staff, and administrators. The team reviews aggregate data, analyze it for trends, report the findings, and recommend modifications based on these findings.

Semi-Annual MHC Student and Course Reviews

The MHC program faculty and staff conduct a semester review at the end of each Fall and Spring term. This semi-annual review consists of student learning data collected by course instructors at the completion of each course taught that semester, including individual student ratings on KLO assessments, and overall course performance per KLO's assigned for each course. Student learning data is analyzed at the student level to determine if any student is failing to meet required objectives and in need of remediation. Course data is analyzed at the curriculum level to determine if faculty achieved desired outcomes for student learning across course objectives. Areas needing modification are identified and recommendations proposed to advisors and course instructors.

Annual MHC Program Assessment

Each September, MHC Program Assessment Committee convenes to analyze aggregate data from the previous academic year. This review consists of all fourteen data types collected throughout the year. This committee also reviews any relevant changes in State of Texas licensing laws and certification requirements for professional counselors, and/or key updates within the professional field of counseling locally and nationally. The committee generates recommendations to MHC program faculty and staff regarding individual students, courses, curricular modifications, program policies, procedures, clinical practicum and internship sites, etc. The team might also generate recommendations to other departments such as admissions, enrollment, institutional advancement, financial aid, or the office of the Registrar and Director of Assessment. Certain modifications require approval by one of two administrative committees: 1) the SSW Academic Affairs committee, or 2) the SSW Faculty and Administrative Committee. Policy changes, significant procedural changes, and changes requiring notification and/or approval by accrediting bodies must be proposed and approved by one or both of these committees before changes can be implemented.

Results from the annual MHC Program Assessments are posted to MHC Program Assessment webpage in the form of an annual report. The MHC Program Assessment webpage is linked to the MHC Program webpage on the Seminary of the Southwest website. This webpage contains links to the Annual Clinical Mental Health Counseling Degree Program Assessment Report which is updated annually and provides a summary of data points collected throughout a student's program of study, the means by which the data was collected, the assessment measures utilized, the means by which data was analyzed and utilized for curriculum and program improvement/modification, and subsequent program modifications along with any other substantial program changes. This webpage also includes information regarding the Clinical Mental Health Counseling Degree Program graduates such as the number of graduates for the past academic year, pass rates on credentialing examinations, degree completion rates, and job placement rates for graduates.

Three-Year Interdisciplinary MHC Program Assessment

Every three years, the MHC Program Assessment Committee includes an interdisciplinary team of faculty, staff, and administrators. This group convenes for three meetings to review aggregate data from the past three academic years. This interdisciplinary committee is comprised of representatives from various degree programs of the Seminary of the Southwest including the Academic Dean. Each three-year review generates recommendations that are then forwarded to appropriate department, whether it be recruiting, admissions, enrollment, institutional advancement, financial aid, registrar, or MHC program faculty and staff.