



## SCREENING QUESTIONNAIRE

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Name \_\_\_\_\_

Program applied for \_\_\_\_\_

SSN \_\_\_\_\_

DOB \_\_\_\_\_

The seminary and its students are in an important and delicate relationship. On the one hand, we share a concern for a student's privacy and the confidentiality of personal material. On the other hand, we are engaged in discernment and formation and concerned about our common life as a community of study and prayer, activities which necessitate honest and candid conversation about sensitive matters.

Screening and criminal records will not be kept with student records and will be kept confidential and in a securely locked file. Criminal history records will be destroyed after a student is no longer associated with the seminary.

## PART I: TO BE ANSWERED BY ALL APPLICANTS

In the last ten years, have you ever been convicted of any crimes or misdemeanors, including moving traffic violations? Has your driver's license ever been revoked or suspended? If yes, please explain in the space below.

Have you ever had a restraining order, injunction, order for protection or the like issued against you as a result of domestic or family violence, abuse, or the like? Have you ever had your parental rights restricted, suspended or terminated? If yes, please explain in the space below.

Have you ever been charged with any ethics violations, or sexual harassment? If so, what was the final resolution of these charges? Are any such actions pending against you? If yes, please explain in the space below.

## CERTIFICATIONS

I certify that the information I have provided on this form is true and complete and understand that material omissions or inaccurate or misleading information could jeopardize my standing as a prospective student. If an investigation is instituted for a criminal offense while I am a student at the seminary, I will promptly notify the Dean and President. I further warrant that no promise, statement, threat or agreement not expressed in this document has been made and that I fully understand this questionnaire and have read it carefully. I understand that all application materials become the property of Seminary of the Southwest.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## PART II: TO BE ANSWERED BY APPLICANTS INTENDING TO HAVE A FIELD PLACEMENT

If your intended course of study at Seminary of the Southwest will include a field placement, the screening steps below will be required before you begin the field placement. "Field placement" is defined as being enrolled in any of these courses: P2330, P3310, P3320, P4306, P4606, C5312, C5313. As a general rule, field placements are required for students in the MDIV, DST, and DAS programs. Field placements are also common for students in other programs. The Registrar can advise you on whether the program for which you are applying will require a field placement.

1. A records check of criminal, civil, and driving records going back 10 years or to your 18th birthday, whichever period is shorter.
2. A psychological test and clinical interview. The psychological test to be used is the MMPI-2.
3. Completion of Sexual Misconduct Prevention Training.

Many applicants, particularly those who are in a discernment process in a diocese of the Episcopal Church or in a similar jurisdiction in another denomination, may have already done this type of screening. If this screening is not more than 60 months old, and if it meets the seminary's standards, it will satisfy the seminary's requirement. Please answer the following questions:

Have you had a background check such as one described above?  yes  no

Have you had a psychological test and interview such as one described above?  yes  no

Have you completed Sexual Misconduct Prevention Training?  yes  no

If you checked "yes" to any question, please provide the following information:

Date and place of screening; for whom the screening was conducted; the reason the screening was conducted; name and address of the custodian of the record of the screening. The seminary will contact your diocese or jurisdiction to verify the screening. Please complete the authorization below.

## AUTHORIZATION

I hereby authorize the cognizant representative of the Diocese of \_\_\_\_\_, to release to the Director of Recruiting & Admissions of Seminary of the Southwest, or other seminary representative designated in writing by the Dean and President, records and information related to my process of discernment for ministry in that diocese.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE